

## **Spring Road School PTO Meeting Minutes**

### **Tuesday, November 24, 2020**

Attendees via Zoom Meeting: Laura Taylor, Latham Linstedt, Jessica DeDeker, Jene Fulcer, Diane Luft, , Marie Hechimovich, Michele Martin, Marissa, Alanna Smith, Emily Larson, Emma Xia, Zofia Siettmann, Kendyll, Marissa, Noelle Peterson, Rich Churchill

- Meeting was called to order at 4:33 pm.
- Jessica motioned to approve September minutes and Rich seconded.
  
- Principal Report:
  - Trees have been planted and Rich put the mulch around them. They look great and the kids have noticed them.
  - Spring Road celebrated PBIS day since our last meeting. It was a really fun day full of lots of activities like reading, crafts, smores treats, bingo. The students really enjoyed having a break and a little more normalcy in the school for the day.
  - A reminder that after Thanksgiving break this week, we come back to a virtual week. As of now, Spring Road will be in green for the month of December with the exception of Wednesdays which will be virtual.
  
- Treasurer report
  - Account Balances (as of 11/24/20)
    - Savings: \$7030.79
    - Checking: \$10,390.60
    - Project: \$13,278.00
  - Deposits
    - \$135 Donations for Parent Teacher Conference Meals
    - Pending: \$1,159.06 Square 1 Art fundraiser profit
  - Expenses
    - \$254.34- Jenni Oeftger (Parent Teacher Conference Meals)
    - \$208.77 Spring Road School (Tshirt reimbursement)
    - \$39.92 Anna Linstedt (Staff Lounge Griddle)
    - \$31.59 Stucs (Parent Teacher Conference Meals)
    - \$488.74 Laura Taylor (Parent Teacher Conference Meals)
    - \$577.99 NJSD (lanyard reimbursement)
    - Pending: \$21.90 Richard Churchill (Mulch for trees)
    - Pending: \$225.00 Trees by Brady (5 trees for playground)
  
- Boys Scout Update
  - Rechartering paperwork will be sent to Rich to sign.
  - No pack meetings have happened.
  - Really good popcorn sales this year so right now they are working on delivering.
  
- Social Update
  - Jenni talked about her Girl Scouts troop having a Valentine's day craft to have the school do. They are trying to raise funds to build a blessing box and it was an idea the group had to offer it to the school or PTO. It was decided that her troop could help plan/implement our social event for February.

- Girl Scout Food Drive
  - Girl Scouts are asking permission to hold a food drive. They would like to put boxes by the school entrances. They have a Schoology post. They would like to help with announcements. Diane will have a girl scout help each day with the announcements starting Dec 7<sup>th</sup>.
- Room Reps
  - Laura and Jenni shared about the survey they asked teachers to fill out about their needs and if they would like a room rep. The results were about 50/50 in staff wanting to utilize room reps this year to help party planning and other classroom needs.
  - After a discussion of some of the roles of room reps, it was decided to reach out to the staff that indicated they would like a room rep. We will also work on building a small pool of parents that can serve as “floating” room reps and can help out as the need arises in classrooms during the year.
- Christmas Gifts for Teachers
  - Laura shared a Christmas gift card program that St Gabriel’s does for their families and staff and was wondering if it is something we might be able to do at our school. They send out a form and let parents know they are offering the optional opportunity to give money towards a gift card of the staff’s choosing. After some discussions about how it would be received by families and staff and the technicalities of implementing and including all Spring Road Staff (virtual and in person), it was decided to not move forward with it this year. It could be an option in a more “normal” year.
  - We can remind families that we do have Staff Favorites that have been updated and available online and families can choose what works best for their families this year.
- Holiday Scavenger Hunt
  - Michele and Jene shared the Holiday Scavenger Light Hunt they created for feedback. The board approved the purchase of some winter snowman kits for 4 families as the drawing prize up to \$15 per kit. The Scavenger Hunt worksheets will be distributed with instructions to spend time with families and then submit a google form once completed by January 6<sup>th</sup> with a drawing happening the following Friday.
- Additional Business
  - No additional business. Happy Thanksgiving to all our families!
- Meeting was adjourned at 6:04 pm.